

# St. Matthew's Parish Day School is Now Participating in the MSDE Child Care Scholarship Program

The Child Care Scholarship (CCS) Program provides financial assistance with child care costs to eligible working families in Maryland. The program is managed through a centralized vendor -- Child Care Scholarship Central (CCS Central). The scholarship amount is paid directly to St. Matthew's. Families are responsible for payment of any assigned co-pays.

## Families in the following income categories may be eligible for a Child Care Scholarship: (Updated August 1, 2018)

Family Size	Maximum Annual Income
Family of 2	\$48,637
Family of 3	\$60,081
Family of 4	\$71,525
Family of 5	\$82,969
Family of 6	\$94,413
Family of 7	\$96,558
Family of 8	\$98,704
Family of 9	\$100,850
Family of 10	\$102,996

## To be eligible for the CCS Program, you must be:

- A Maryland resident who is working/employed, in an approved training program or attending school. For families where both parents live within the same household, both parents must meet all eligibility requirements.
- A recipient of Temporary Cash Assistance (TCA) or Supplemental Security Income (SSI) or within CCS income guidelines (see below).
- Willing to have your child immunized to [Maryland state standards](#) or provide documentation supporting Exemption from Immunization.
- Pursuing child support, if both parents do not live within the same household composition.
- Willing to provide proof that each child needing child care is a citizen of the United States or a qualified alien. (Provide a Birth Certificate for each child or documentation that certifies the child's status.) NOTE: Parents **ARE NOT** required to be citizens of the United States.
- Willing to provide proof of identity for all members within the household composition. (Proof of identity for the parent can be any form of a government issued document. The birth certificate or immigration status documentation can serve as proof of identity for each child in the household composition.)
- Willing to provide a Photo I.D. (Only required of the head of households.)

## To apply, a family must submit the following to CCS Central:

- [The Child Care Scholarship \(CCS\) application \(PDF\)](#) (English and Spanish versions attached to this email). To complete the application, you **MUST** send in the information listed for all household members. This includes you, and your spouse or your child's other parent living in your household.
- All required information listed below.



# Required Application Documentation

**CCS CENTRAL**  
**1-866-243-8796**



- Application
- Most recent four (4) weeks of consecutive pay stubs (4 weekly, 2 bi-weekly)
- Proof of identity (i.e. driver's license, birth certificate, government issued identification)
- Proof of approved activity on employer or school's letterhead (i.e. work, school or job training)
- Proof of all other income
- Proof of child support cooperation or payment
- Proof of address (i.e. utility bill, lease)
- Birth Certificate for each child within the household
- Informal Relative Care Only – Proof of Relationship of Provider to Child



**Mail to:** CCS Central  
PO Box 17015  
Baltimore, MD 21235



**FAX:** (410) 229-0053



**Email:**  
CCSCentral@Conduent.com

For more information, contact CCS at:

## Child Care Subsidy (CCS) Customers

### Who do I contact?

Customers not receiving TCA: CCS Central

TCA Recipients: Your Local Department of Social Services (LDSS)



Call 1-866-243-8796



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